

Kirklees Council



Tuesday 13 May 2025

Dear Member

The Council will meet on Wednesday 21 May 2025 at 12.30pm in the Main Hall, Huddersfield Town Hall.

Agenda Items 1 and 2 will be considered at 12.30pm. The Meeting will then adjourn until 2.45pm when the remaining items of business will be considered in the Council Chamber.

This meeting will be webcast live and will be available to view via the Council's website.

The following matters will be debated:

Pages

1: To Elect the Mayor for the 2025/2026 Municipal Year

To elect the Mayor for the ensuing 2025/2026 Municipal Year.

2: To Appoint the Deputy Mayor for the 2025/2026 Municipal Year

To appoint the Deputy Mayor for the ensuing 2025/2026 Municipal Year.

3: Announcements by the Mayor and Chief Executive

To receive any announcements from the Mayor and Chief Executive.

4: To approve the Minutes of the Ordinary Meeting of the Council held on 23 April 2025 1 - 8

To approve as a correct record and authorise the signing of the Minutes of the Ordinary Meeting of the Council held on 23 April 2025.

5: Declaration of Interests 9 - 10

Councillors will be asked to advise if there are any items on the Agenda in which they have a disclosable pecuniary interest, which may prevent them from participating in any discussion or vote upon the item, or any other interests.

6: Apologies for Absence

Group Business Managers to advise of any apologies for absence.

7: Proposed Revisions to Contract Procedure Rules (Reference from Corporate Governance and Audit Committee) 11 - 60

To consider the report.

Contact: Ruth Calladine, Head of Procurement and Commissioning Support

8: Proposed Revisions to Financial Procedure Rules (Reference from Corporate Governance and Audit Committee) 61 - 116

To consider the report.

Contact: Martin Dearnley, Head of Audit and Risk

9: Proposed Amendments to the Council's Corporate Code of Governance (Reference from Corporate Governance and Audit Committee) 117 - 140

To consider the report.

Contact: Samantha Lawton, Service Director – Legal, Governance and Commissioning

10: Proposed Revisions to the Council's Constitution (Reference from Corporate Governance and Audit Committee) 141 - 210

To consider the report.

Contact: Samantha Lawton, Service Director – Legal, Governance and Commissioning

11: Dates of Council Meetings for the 2025/2026 Municipal Year (Reference from Corporate Governance and Audit Committee) 211 - 214

To consider the report.

Contact: Leigh Webb, Head of Governance

12: Appointment of Committees, Boards and Panels 215 - 218

To determine the Committees, Boards and Panels of the Council for the 2025/2026 Municipal Year.

Contact: Leigh Webb, Head of Governance

13: Allocation of Seats 219 - 220

To determine, for the 2025/2026 Municipal Year, the allocation of seats on Committees and to any Political Groups formed under the Local Government (Committees and Political Groups) Regulations 1990 (or any substituted regulations) and the allocation of seats to any Members of the Council who are not Members of any such Political Groups if there are any outstanding unallocated places.

(Schedule attached)

It is proposed that arrangements for representation of Political Groups on (i) Health and Wellbeing Board and (ii) Overview and Scrutiny Committee should not be in accordance with the requirements of Section 15 and 16 of the Local Government and Housing Act 1989 but should be as set out in the report to be circulated at this item.

This notice is given in accordance with Section 17 of the 1989 Act and Regulation 20 of the Local Government (Committee and Political Groups) Regulations 1990. Each proposal will require approval with no Members of the Council voting against.

Contact: Leigh Webb, Head of Governance

14: Membership of Committees, Boards and Panels

To determine the Membership of Committees, Boards and Panels for the 2025/2026 Municipal Year, in accordance with nominations from Group Business Managers.

(Schedule to follow)

15: Dates and Times of Committees, Boards and Panels

221 -
230

To determine the date and time of Meetings of Committees, Boards and Panels for the 2025/2026 Municipal Year.

Contact: Leigh Webb, Head of Governance

16: Appointment of Members to Joint Authorities

231 -
234

To determine the arrangements for the allocation of seats on Joint Authorities for the 2025/2026 Municipal Year.

Contact: Leigh Webb, Head of Governance

17: Appointments to Outside Bodies and Other Committees

235 -
240

To determine the appointment of representatives to other Committees, Outside Bodies etc for the 2025/2026 Municipal Year, except for those to bodies which is excisable only by the Leader

or is delegated by the Council.

Contact: Leigh Webb, Head of Governance

18: Appointment of Spokespersons for Joint Committees and External Bodies

241 -
244

To determine the Council's spokespersons nominated to reply to oral questions at Council for the 2025/2026 Municipal Year.

Contact: Leigh Webb, Head of Governance

19: Appointment of Chairs of Committees, Boards and Panels

To appoint Chairs of the following Committees, Boards and Panels for the 2025/2026 Municipal Year.

- (a) Appeals Panel
 - (b) Corporate Governance and Audit Committee
 - (c) District Wide Planning Committee
 - (d) Health and Wellbeing Board
 - (e) Licensing and Safety Committee
 - (f) Overview and Scrutiny Management Committee
 - (g) Personnel Committee
 - (h) Standards Committee
 - (i) Strategic Planning Committee
 - (j) Statutory Officer Dismissal Committee
 - (k) Scrutiny Panel – Childrens
 - (l) Scrutiny Panel – Environment and Climate Change
 - (m) Scrutiny Panel – Growth and Regeneration
 - (n) Scrutiny Panel – Health and Adult Social Care
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By Order of the Council



Steve Mawson
Chief Executive